

**HIGH DESERT RESIDENTIAL OWNERS ASSOCIATION
REGULAR BOARD MEETING MINUTES**

March 20, 2018

HOAMCO Northeast Albuquerque Office
10555 Montgomery Boulevard N.E., Building One, Suite 100
2:00 p.m.

CALL TO ORDER

The Board meeting was called to order by President Tom Murdock at 1:57 p.m.

ROLL CALL

Board Members Present:

Tom Murdock, President
David Bentley, Vice President
Dr. James Cole, Treasurer
Brett Rayman, Director & NCC Chair
Dr. Janet Brierley, Director
Scott Abbate, Director

Board Members Absent:

Clay Wright, Secretary

Others Present:

Thea Berg, Welcome Committee
Amy Hudak, Welcome Committee
Christopher Lopez, HOAMCO Community Association Manager
Ed Burleson, HOAMCO Compliance Officer

APPROVAL OF MINUTES

The minutes of the February 20, 2018 meeting were accepted by the Board.

FINANCIAL REPORT

Dr. Cole discussed the financial report and the 2018-2019 Draft Budget. **A motion was made by Mr. Rayman and seconded by Mr. Bentley to accept the 2018-2019 Budget as presented. The motion carried unanimously.**

The financial report and the 2018-2019 Draft Budget were included in the Board packet.

WELCOME COMMITTEE

Thea Berg and Amy Hudak attended the meeting to request that the Board allow the committee to re-instate the practice of distributing welcome bags to new members of the community. The Board previously voted to discontinue the use of welcome bags due to the lack of adequate distribution. The Board discussed this request with Ms. Berg and Ms. Hudak. **A motion was made by Dr. Cole and seconded by Mr. Bentley to allow the request with the provision that any bags not picked up at the Welcome Committee event will be personally delivered by a committee member. The motion carried unanimously.**

Ms. Berg and Ms. Hudak left the meeting following their discussion with the Board.

MANAGEMENT REPORT

Mr. Lopez presented the management report. He provided an update regarding any ongoing or completed projects. He also discussed two issues, the charter for the Nominating Committee and The Code of Conduct Policy, both of which required Board action. Mr. Abbate, Chair of the Nominating Committee will be unavailable and cannot be in attendance at the Annual meeting. **A motion was made by Mr. Bentley and seconded by Dr. Brierley to allow a one-time exception to allow another Board Member to lead the election. The motion carried unanimously.** The Board also discussed the Code of Conduct Policy, specifically concerning the statement concerning arrears. **A motion was made by Dr. Brierley and seconded by Dr. Cole to approve the prior version of the code of conduct policy that does not include the statement regarding arrears. The motion carried unanimously.**

The report and the Code of Conduct Policy were included in the Board packet.

EXECUTIVE SESSION

The Board adjourned the regular session and entered in to the Executive Session at 3:42p.m.

REGULAR SESSION

The Board resumed the Regular Session at 4:03 p.m.

VOTING MEMBER GROUP

No report. The next meeting will be held on April 26, 2018 at 7:00 p.m.

HDROA SECURITY

The G4S report and the BCSO reports were included in the Board packet.

LANDSCAPE COMMITTEE

The minutes were included in the Board packet.

MODIFICATIONS COMMITTEE

The next meeting will be held on April 19, 2018 at 4:00 p.m.

CONTRACTS COMMITTEE

The report was included in the Board packet.

FINANCIAL OVERSIGHT COMMITTEE

The minutes were included in the Board packet.

COMMUNICATIONS COMMITTEE

No report.

LCOG

The report was included in the Board packet. The next meeting will be held on March 21, 2018 at 1:00 p.m.

PRIMARY ITEMS

The Board discussed the Primary Items on the agenda. Mr. Abbate reported that the candidates selected by the committee will be notified. A draft of the expense reimbursement form was included in the Board packet. **A motion was made by Mr. Rayman and seconded by Mr. Bentley to adopt the expense reimbursement form. The motion carried unanimously. The motion carried unanimously.**

SECONDARY ITEMS

The Board discussed the secondary items on the agenda.

PENDING

Mr. Lopez provided an update regarding the pending agenda items.

NEXT MEETING DATE

The next meeting of the HDROA Board will be held on April 17, 2018, 2:00 p.m. at the HOAMCO Northeast Albuquerque Office.

ADJOURNMENT

A motion was made by Mr. Bentley and seconded by Dr. Brierley to adjourn the meeting at 4:49 p.m. The motion carried unanimously.

Submitted by: Marlena Unis

Approved by: _____
Clay Wright, Board Secretary Date